

Board of Commissioners Meeting Minutes
April 19, 2017
Port of Morrow Riverfront Center, Wells Springs Room
2 Marine Drive, Boardman, Oregon

Present

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty

Jerry Sorte, Administrative Officer
Justin Nelson, County Counsel
Roberta Lutcher, Executive Assistant

Call to Order: 9:01 a.m. followed by pledge of allegiance

City and Citizen Comments: No comments

Open Agenda: Request to add a discussion of County Financial Policies

Consent Calendar

Commissioner Doherty moved to approve the following items in the Consent Calendar:

- 1. Accounts Payable dated April 20th*
- 2. Two Payroll Payables, Immediates & Electronic dated April 11th*

Commissioner Russell seconded. Unanimous approval.

Business Items

Bid Opening for Roofing Repairs on Three County Buildings

Burke O'Brien, Public Works Director

Sandi Putman, Public Works Management Assistant

Tony Clement, General Maintenance Supervisor

Roof Repair bids were opened and announced for the Quonset hut at the Morrow County – Lexington Airport; Morrow County Museum Building in Heppner; and the Morrow County Public Health Department Building in Boardman. They were as follows:

Morrow County – Lexington Airport:

1. Seth Moses Roofing and Restoration: \$6,250
2. Palmer Roofing: \$6,632

Morrow County Museum Building in Heppner:

1. Seth Moses Roofing and Restoration: \$11,425
2. Palmer Roofing: \$11,874

Morrow County Public Health Department Building in Boardman:

1. Seth Moses Roofing and Restoration: \$20,200
2. Palmer Roofing:
 - 25 year roof system: \$33,255
 - 20 year roof system: \$27,337
 - 15 year roof system: \$25,826

Ms. Putman said she would contact Seth Moses Roofing about the specifics of the warranty for the bid on the Boardman building and return at a later date with a request to award the contract. Mr. Clement detailed the repairs needed at each location for the Board.

Recommend Award of Trucking Services Contract for Public Works

Sandi Putman, Public Works Management Assistant

Ms. Putman explained three bids were received through a Request for Proposals and have been ranked by a committee. The committee recommends the award go to Andy Ashbeck Trucking LLC, she said. Ms. Putman will return in the coming weeks with a request to approve the contract.

Commissioner Doherty moved to approve awarding the General Trucking Contract to Andy Ashbeck Trucking LLC. Commissioner Russell seconded. Unanimous approval.

Review Draft Bylaws of the Morrow County Parks Committee

Justin Nelson, County Counsel

Mr. Nelson reviewed the changes to the draft bylaws requested by the Board at its April 5th meeting. He said he could return in a few weeks with a resolution to adopt the bylaws, and even at that time there will be time for further review, if the Board chooses.

Commissioner Doherty moved to approve County Counsel drafting a resolution to adopt the Bylaws of the Morrow County Parks Committee. Commissioner Russell seconded. Unanimous approval.

Oregon Health Authority (OHA) Agreement #153479

Sheree Smith, Public Health Department Director

Ms. Smith detailed the amounts and purposes identified in the two grants associated with Healthcare Preparedness Regional Coordination work:

\$1,500 Award: \$500 for travel; \$1,000 for respirator kits

\$5,000 Award: \$4,650.12 for travel expenses; \$350 for printer/paper, IT support and phone

Commissioner Russell moved to approve Intergovernmental Grant Agreement #153479 with Oregon Health Authority in the amount of \$6,500.12 to be used as outlined in the agreement, effective January 1, 2017 through July 31, 2017, and authorize Chair Lindsay to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Eastern Oregon Coordinated Care Organization Community Benefit Reinvestment Agreement

Sheree Smith, Public Health Director

Ms. Smith explained this is the third year funds have been awarded from the EOCCO to support the CARE Team Nurse Case Manager position. The award amount is \$50,000 with term dates of March 15, 2017 – January 31, 2018.

Commissioner Doherty moved to approve the EOCCO Community Benefit Reinvestment Initiative Program Agreement in the amount of \$50,000, grant period of March 15, 2017 to January 31, 2018, and authorize Chair Lindsay to sign on behalf of the County. Commissioner Russell seconded. Unanimous approval.

Purchase Pre-Authorization Request, Utility Trailer, Public Health Department

Sheree Smith, Public Health Department Director

Ms. Smith said the funds for the utility trailer will come from the Healthcare Preparedness OHA Contract #152400. The trailer will be outfitted with medical supplies and will be used for emergencies within Healthcare Region 9.

Commissioner Russell moved to approve the Purchase Pre-Authorization Request from the Public Health Department for a utility trailer in the amount of \$7,116.80, and authorize Chair Lindsay to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Resolution No. R-2017-12 Supplemental Budget Request

Kate Knop, Finance Director (via telephone)

Ms. Knop said the budget transfer would allow the County to pass funds through to the mental health provider, Community Counseling Solutions. The current fiscal year budget (2016-17) did not anticipate the material increase in revenue and expenditures required for the IGA pass-through, she noted.

Commissioner Doherty moved to approve Resolution No. R-2017-12 In the Matter of Appropriations for Fiscal Year Beginning July 1, 2016. Commissioner Russell seconded. Unanimous approval.

Discuss Agenda and Time for the April 26th BOC Meeting

Due to Budget Committee meetings next week (Tuesday-Thursday), the Board decided to start its regular Wednesday meeting at 8:00 a.m. instead of 9:00 a.m.

Letter of Support – Multi-Use Park in Heppner

Jerry Sorte, Administrative Officer

Mr. Sorte said the draft letter of support was requested by the Willow Creek Park District to support its grant application to the Oregon Parks and Recreation Department for a multi-use sports park.

Commissioner Russell moved to approve signing the letter for the Willow Creek Park District in support of its grant endeavors with the Oregon Parks and Recreation Department for a multi-use sports park. Commissioner Doherty seconded. Unanimous approval.

Financial Policies Discussion

Commissioner Doherty discussed the trend by the State to cut funding to traditional programs with the expectation counties will make up the shortfall. When counties fund that difference to maintain those programs it's called "backfilling," he explained. Other examples of backfilling by counties have occurred when federal, state, foundation or other grant or contract funding has been replaced, reduced or eliminated. Some counties have policies and procedures in place to restrict backfilling and Commissioner Doherty said he would like Morrow County to consider

the same. Discussion. Mr. Sorte suggested the Board direct staff to draft a backfill policy and prioritize the other policy projects currently in the works. The Board agreed by consensus to direct staff to draft a backfill policy for consideration. Chair Lindsay noted it should not take priority over the cash handling policy being developed.

Break: 10:26 a.m. **Resume:** 10:31 a.m.

Rail and Public Transit Division, Oregon Department of Transportation (ODOT) Agreement #32014, 2017-2019 Special Transportation Funds (STF)

Anita Pranger, Coordinator, The Loop

Ms. Pranger said this agreement funds The Loop – Morrow County Transportation over the course of two years in the amount of \$134,000 and requires no match by the County.

Commissioner Doherty moved to approve the Rail and Public Transit Division, Oregon Department of Transportation Agreement No. 32014, effective date July 1, 2017, in an amount not to exceed \$134,000. Commissioner Russell seconded. Unanimous approval.

Department Reports

The Loop – Morrow County Transportation Quarterly Report

Anita Pranger, Coordinator, The Loop

Ms. Pranger reviewed ridership numbers, which continued to grow in the first quarter of the year, and discussed the status of the fleet of vehicles. She also noted the ODOT STF grant is \$13,000 less per year, and a federal grant has decreased \$1,337 for the next two years. As Ms. Pranger discussed some of the trips The Loop drivers have undertaken as volunteers, the Commissioners asked if guidelines should be pursued regarding length of trips, breaks, etc. Mr. Sorte said staff will research this and follow-up.

Juvenile Department Quarterly Report

Tom Meier, Juvenile Department Director

- The cost to house a juvenile at the NORCOR Juvenile Detention Facility in The Dalles will increase to \$180 per day.
- Total Detention Admissions for 2016-2017 decreased to possibly the lowest level since they were tracked, but the Length of Stay statistic dramatically increased. This is attributed to three serious Measure 11 cases.
- Mr. Meier discussed the recent transfer of juvenile court cases to the State Circuit Court and said he is beginning to see positive things come from it.
- School Resource Officer (SRO) Referrals – 13 out of 17 referrals from Law Enforcement Officers were from the SROs. Mr. Meier said the two SROs work well with him, as well as the District Attorney’s Office. Commissioner Russell asked Mr. Meier his opinion of the SRO Program and Mr. Meier said he very much supports the program. He further stated “two SROs are plenty for the size county we are.”

Correspondence

- Email correspondence from Scott Fairley, Eastern Region Coordinator, Regional Solutions, announcing he is taking a job with Business Oregon as a Regional Development Officer in southeast Oregon.

Commissioner Reports

- Commissioner Doherty said he and Commissioner Russell participated in conversations regarding 2016 Payments in Lieu of Taxes (PILT) and Secure Rural School payments from the federal government. He said Morrow County received \$286,160 in fiscal year 2016 that helped fund road and bridge maintenance, search & rescue, fire protection, etc. He said Commissioners will strongly encourage the National Association of Counties during its upcoming Western Interstate Region (WIR) Conference in Deschutes County to secure this funding at the federal level. Commissioner Doherty also attended a Community Renewable Energy Association meeting in The Dalles and outlined some of that group's activities and goals. The most recent meeting of The Loop Advisory Committee also made it on Commissioner Doherty's agenda.

Miscellaneous

Commissioner Doherty reminded the Board of its recent \$2,000 contribution to Deschutes County toward expenses related to hosting the WIR Conference. He said a recent communication to counties offers two free conference registrations (\$900) at the \$2,500 donation level. He suggested Morrow County increase its contribution by \$500 to get the free registrations since two Commissioners are already signed up to attend.

Commissioner Doherty moved to increase the donation to Deschutes County to \$2,500 from the Court Discretionary Fund in order to take advantage of the two free conference registrations. Commissioner Russell seconded. Unanimous approval.

Commissioner Reports, continued

- Commissioner Russell said he attended the Fair Board meeting but it lacked a quorum. He also met with Irrigon's Mayor and City Manager to learn their vision for the City's future and where the County can help or alternatively, "get out of the way."
- Chair Lindsay said Senator Jeff Merkley will hold a Town Hall meeting on April 30th at the Heppner Elementary School Cafeteria. Commissioner Doherty said he and Chair Lindsay will not be able to attend Senator Ron Wyden's Town Hall in Morrow County but they will meet with him in The Dalles as they will be there attending County College.

Adjourned: 11:38 a.m.