

ADDENDUM NO. 1

RFP/ITB 2026-155-PR

PLANNING FIRM OF RECORD – ON – CALL PLANNING SERVICES

Issue Date: 05/04/2026

This Addendum forms a part of the Solicitation Documents for **2026-155-PR** and modifies the original solicitation. All other terms and conditions remain unchanged and in full force and effect.

1. Questions and Answers

Question 1:

Is there an estimated number of hours per month the County anticipates this contract requiring?

Response:

The County is not able to provide a definitive estimate at this time. The County anticipates one and possibly two large solar projects that, pursuant to HB 4031 (2026), will be submitted to Morrow County rather than the Energy Facility Siting Council (EFSC). The level of effort required will depend on the scope and volume of the applications and supporting materials once received.

Based on preliminary expectations, this work may require approximately **10–20 hours per week for up to three (3) months**.

Additionally, the County may undertake Comprehensive Plan work, which is **budget dependent**. This effort may require approximately **10 hours per week**.

Question 2:

Approximately how often would in-person meetings be required (e.g., Planning Commission or Board of Commissioners meetings each month; only required when presenting materials; etc.)?

Response:

The County anticipates conducting most local meetings and hearings in-house. The selected consultant will primarily be responsible for research and preparation of written materials.

However, the consultant may be requested to attend **one (1) to two (2) Planning Commission meetings**, as needed.

The initial focus area for Comprehensive Plan work is expected to be **Goal 3 – Farmland Protection**, which requires familiarity with **ORS 215 and Oregon’s farm use program**.

2. Clarification

All official changes, clarifications, or interpretations of the solicitation shall be made only by written addendum issued by the County. Vendors are responsible for monitoring the solicitation website for addenda.

ACKNOWLEDGEMENT OF RECEIPT

By signing below, the Proposer acknowledges receipt of this Addendum No. 1 and confirms that it has been incorporated into their proposal.

Proposer Name: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____