# Attachment A - Application Cover Sheet

## **Applicant Information**

Organization Name: Boardman Fire Rescue District
Primary Contact Person: Michael Hughes Title: Fire Chief
Address: 911 SW Tatone Street PO Box 2
City, State, Zip: Boardman, Oregon 97818
Telephone:541-481-3473Federal Tax  D#86-0850252
E-mail Address: mhughes@boardmanfd.com
Name and title of the person(s) authorized to represent the Applicant in any negotiations and sign any Assignment Agreement that may result:
Name: Michael HughesTitle: _Fire Chief

# Minimum Application Requirements: This Application:

- -Meets all Minimum Application Requirements described in Section 2.3;
- -Addresses all Application Requirements described in Section 2 and Section 1.5, Scope of Work; and

Representations, Attestations, and Certifications: The undersigned further acknowledges, attests, and certifies individually and on behalf of the Applicant that:

- 1. No attempt has been made or shall be made by the Applicant to induce any other person or organization to submit or not submit an Application.
- 2. Information included in this Application shall remain valid for sixty (60) days after the Application due date or until an Assignment Agreement is approved, whichever comes first.
- 3. The undersigned recognizes that this is a public document and open to public inspection.
- 4. The Applicant acknowledges receipt of all Addenda issued under the RFA.
- 5. Applicant does not discriminate in its employment practices with regard to race, creed, age, religious affiliation, sex, disability, sexual orientation or national origin.
- 6. The Applicant, acting through its authorized representative, has read and understands all RFA instructions, specifications, and terms and conditions contained within the RFA and all Addenda, if any;
- 7. The Applicant agrees to and shall comply with, all requirements, specifications and terms and conditions contained within the RFA, including all Addenda, if any;
- 8. The Application submitted is in response to the specific language contained in the RFA, and Applicant has made no assumptions based upon either (a) verbal or written statements not contained in the RFA, or (b) any previously-issued RFA, if any.
- 9. The Applicant agrees that if assigned the ASA, Applicant shall be authorized to do business in the State of Oregon at the time of the award;
- 10. County shall not be liable for any claims or be subject to any defenses asserted by Applicant based upon, resulting from, or related to, Applicant's failure to comprehend all requirements of the RFA.
- 11. The County shall not be liable for any expenses incurred by Applicant in either preparing and/or submitting its Application, or in participating in the Application evaluation/selection or negotiation process, if any.
- 12. The signatory of this Application Cover Sheet is a duly authorized representative of the Applicant, has been authorized by Applicant to make all representations, attestations, and certifications contained in this Application document and all Addenda, if any, issued, and to execute this Application document on behalf of Applicant.

13. By signature below, the undersigned Authorized Representative hereby certifies on behalf of Applicant that all contents of this Application Cover Sheet and the submitted Application are truthful, complete, and accurate. Failure to provide information required by the RFA may result in rejection of the Application.

APPLICANT SHALL PROVIDE A FEDERAL EMPLOYEE IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER WITH THE OFFER SUBMISSION (APPLICATION).

SIGNATURE OF APPLICANT'S DULY AUTHORIZED REPRESENTATIVE FOR ALL SECTIONS:	
Authorized Signature:	
Print Name: Michael Hughes	Title: Fire Chief
FEIN ID# or SSN# (required): _86-0850252	
Contact Person (Type or Print): Michael Hughes	
Telephone Number: ( <u>541</u> ) <u>561-2464</u>	
Fax Number: (541) 481-0909	

# ATTACHMENT B - APPLICANT'S REPRESENTATIONS AND WARRANTIES

Applicant represents and warrants to Morrow County that:

- 1. Applicant has the power and authority to enter into and perform this Assignment Agreement.
- 2. The Assignment Agreement, when executed and delivered, is a valid and binding obligation of Applicant, enforceable in accordance with its terms.
- 3. Applicant (to the best of Applicant's knowledge, after due inquiry), for a period of no fewer than six calendar years preceding the effective date of this Agreement, faithfully has complied with:
  - a. All tax laws of this state, including but not limited to ORS 305.620 and ORS Chapters 316, 317, and 318;
  - Any tax provisions imposed by a political subdivision of this state that applied to Contractor, to Contractor's property, operations, receipts, or income, or to Contractor's performance of or compensation for any work performed by Contractor;
  - c. Any tax provisions imposed by a political subdivision of this state that applied to Contractor, or to goods, services, or property, whether tangible or intangible, provided by Contractor; and
  - d. Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.

Date:

Signature:

Printed or Typed Name: Michael Hughes, Fire Chief

Name of Firm:

**Boardman Fire Rescue District** 

# **BOARDIMAN FIRE - VEHICLES**

OHA License	41477	41487	41514	41399	41469	To be re-licensed	License forthcoming	License forthcoming	
Mileage	72013	36376	26633	102985	65202	110	12504	27305	
Vin	3C7WRLCL5GG255601	1FDUF4GT7DEB47993	1FDUF4GT2CEC34652	3C7WDLCL6CG112049	1FDWF37F8XED08322	3C7WRNCL4PG652292	1FDUF4HT5CEC34675	1FDUF4HT2DEB78566	
<u>Year</u>	2016	2013	2012	2012	1999	2024	2012	2013	
Model	4500	F450	F450	4500	F350	5500	F450	F450	
<u>Make</u>	Ram	Ford	Ford	*Ram	Ford	Ram	Ford	Ford	

\*Scheduled for remount 7/25

# OREGON

Agency: Boardman Fire Rescue District

Type: Ground

License Number: 41477 DMV Number: e294076

Year: 2016 Make: RAM

VIN: 3C7WRLCL5GG255601

Expiration Date: 06/30/2024



# Oregon Auto Liability Coverage Identification Card

# Boardman Fire Rescue District

Oregon Aulo Liability Coverage Identification Card

Special Districts Insurance Services

16-3

Boardman Fire Rescue District

PO Box 2

Boardman OR 97818-0002

Policy Number: 38P52030-498 VIN: 3C7WRLCL5GG255601 Effective Date: 12/21/2023 Expiration Date: 12/31/2023

Year/Make/Model: 2016 Ram Ambulance

This card should be carried in the vehicle at all times as evidence of coverage

- \* Get medical attention if needed.
- \* Notify the police immediately.
- Obtain names, addresses, phone numbers (work & home) and license plate numbers of all persons involved including passengers and witnesses.
- \* Contact your agent as soon as possible
  If you are unable to contact your agent
  contact SDIS: Phone 800-305-1736 Fax 503-620-9817





BOARDMAN FIRE RESCUE DISTRICT PO BOX 2 BOARDMAN OR 97818-0002

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2016 RAM CB 450 3C7WRLCL5GG255601	N/N  L ODOMETER READING   ODOMETER DATE
BOARDMAN FIRE RESCUE DISTRICT. 911 TATONE ST BOARDMAN OR 97818	59.016 10/25/2023 ODGMETER MESSAGE
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Agency: Boardman Fire Rescue District Type: Ground

License Number: 41487 DMV Number: e294081

Year: 2013 Make: Ford

VIN: 1FDUF4GT7DEB47993

Expiration Date: 06/30/2024



# Oregon Auto Liability Coverage Identification Card

# Boardman Fire Rescue District

Oregon Auto Liability Coverage Identification Card Special Districts Insurance Services

134

Boardman Fire Rescue District PO Box 2 Boardman OR 97818-0002

Policy Number: 39P52030-498 VIN: 1FDUF4GT7DEB47993
Effective Date: 1/20/2024 Expiration Date: 1/2/31/2024

Year/Make/Model: 2013 Ford Ambulance

This card should be carried in the vehicle at all times as evidence of coverage

- \* Get medical attention if needed.
- \* Notify the police immediately.
- Obtain names, addresses, phone numbers (work & home) and license plate numbers of all persons involved including passengers and witnesses.
- \* Contact your agent as soon as possible
  If you are unable to contact your agent
  contact SDIS: Phone 800-305-1736 Fax 503-620-9817



BOARDMAN FIRE RESCUE DISTRICT PO BOX 2 BOARDMAN OR 97818-0002

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# OREGON

Agency: Boardman Fire Rescue District

Type: Ground

License Number: 41514 DMV Number: E294089

Year: 2012 Make: Ford

VIN: 1FDUF4GT2CEC34652

Expiration Date: 06/30/2025



# **Oregon Auto Liability Coverage Identification Card**

# Boardman Fire Rescue District

Oregon Auto Liability Coverage Identification Card

Special Districts Insurance Services

12-2 (13-2)

Boardman Fire Rescue District

PO Box 2

Boardman OR 97818-0002

Policy Number: 39P52030-498 VIN: 1FDUF4GT2CEC34652 Effective Date: 4/22/2024 Expiration Date: 12/31/2024

Year/Make/Model: 2012 Ford Ambulance

This card should be carried in the vehicle at all times as evidence of coverage

- \* Get medical attention if needed.
- \* Notify the police immediately.
- \* Obtain names, addresses, phone numbers (work & home) and license plate numbers of all persons involved including passengers and witnesses.
- \* Contact your agent as soon as possible
  If you are unable to contact your agent
  contact SDIS: Phone 800-305-1736 Fax 503-620-9817

13-2



BOARDMAN FIRE RESCUE DISTRICT PO BOX 2 BOARDMAN OR 97818-0002

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OR0005787848 YEAR MAKE STYLE MODEL	05/06/2024 VEHICLE IDENTIFICATION NUMBER	SURVIVORSHIP
2012 FORD CB F45	1FDUF4GT2CEC34652	N/N ODOMETER READING ODOMETER DATE
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Agency: Boardman Fire Rescue District Type: Ground

License Number: 41399 DMV Number: E291930

Year: 2012 Make: Dodge

VIN: 3C7WDLCL6CG112049

Expiration Date: 06/30/2024



# Oregon Auto Liability Coverage Identification Card

# Boardman Fire And Rescue District

Oregon Auto Liability Coverage Identification Card Special Districts Insurance Services

7-1

Boardman Fire And Rescue District 300 SW Wilson Ln Boardman OR 97818

Policy Number: 37P52030-498 VIN: 3C7WDLCL6CG112049 Effective Date: 4/28/2022 Expiration Date: 12/31/2022

Year/Make/Model: 2012 Dodge Ambulance

This card should be carried in the vehicle at all times as evidence of coverage

- \* Get medical attention if needed.
- \* Notify the police immediately.
- Obtain names, addresses, phone numbers (work & home) and license plate numbers of all persons involved including passengers and witnesses.
- \* Contact your agent as soon as possible
  If you are unable to contact your agent
  contact SDIS: Phone 800-305-1736 Fax 503-620-9817



BOARDMAN FIRE RESCUE DISTRICT 300 SW WILSON LN BOARDMAN OR 97818-8029

	OREGON VEHICLE CERTIFICATE	
INTERESTS SPECIFIED.	CLE SERVICES CERTIFIES THE PARTY IS LISTED AS OF ILED WITH DMV SHOW THE VEHICLE IS SUBJECT TO THE ISSUE DATE	WNER OF THE CONTROL NUMBER 4869270
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Agency: Boardman Fire Rescue District Type: Ground

License Number: 41469 DMV Number: E297434

Year: 1999 Make: Ford

VIN: 1FDWF37F8XED08322

Expiration Date: 06/30/2024



# Oregon Auto Liability Coverage Identification Card Boardman R.F.P.D.

Oregon Auto Liability Coverage Identification Card Special Districts Insurance Services

99-1

Boardman R.F.P.D. 300 SW Wilson Ln Boardman OR 97818

 Policy Number: 35P52030-498
 VIN: 1FDWF37F8XED08322

 Effective Date: 12/1/2020
 Expiration Date: 12/31/2020

Year/Make/Model: 1999 Ford Ambulance

This card should be carried in the vehicle at all times as evidence of coverage

- \* Get medical attention if needed.
- \* Notify the police immediately.
- Obtain names, addresses, phone numbers (work & home) and license plate numbers of all persons involved including passengers and witnesses.
- \* Contact your agent as soon as possible
  If you are unable to contact your agent
  contact SDIS: Phone 800-305-1736 · Fax 503-620-9817



BOARDMAN FIRE RESCUE DISTRICT 300 SW WILSON LN BOARDMAN OR 97818-8029

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# **BOARDMAN FIRE PERSONNEL 2024**

<u>Name</u>	<u>Position</u>	State License Number	
Cole Anderson	EMT-B	205873	Currently in paramedic school
Tim Atkeson	EMT-B	202155	Currently in paramedic school
Tamara Beardsley	EMT-P	201181	
Sean Cariss	EMT-P	139965	
Bruce Chesseman	EMT-P	134664	
Nate Forrar	EMT-B	209820	
Deena Gallaway	EMT-B	146201	
Zulema Gaytan	EMT-P	205612	
Jeremy Gierke	EMT-I	133534	Company Officer
Jeremy Gillette	EMT-P	123457	Company Officer
Andrew Glen	EMT-P	147485	
Sena Haggard	EMT-B	201447	
Peter Haney	EMT-B	203908	
Charles Hert	EMT-P	203370	
Mike Hughes	EMT-B	206442	Chief Officer
Sam Irons	EMT-B	200156	Training Officer
Stephanie Irons	EMT-B	201091	
Cristina Martinez	EMT-B	207991	Enrolled in paramedic school
Ben Netter	EMT-B	207745	
Devon Pulvino	EMT-P	140305	
Levi Renfrew	EMT-P	135277	
Ethan Salata	EMT-B	145924	Company Officer
Chris Schofield	EMT-B	206631	
Nate Seifert	EMT-B	208148	
Katie Sowa	EMT-B	206951	1901
Mark Sowa	EMT-B	206421	Currently in paramedic school
Izaak Thoman	EMT-B	132951	
Del Turner	EMT-P	133370	
Justice Watson	EMT-B	207329	
EMT-B = Basic	18		
EMT-I = Intermediate	10		
	_		
EMT-P = Paramedic	10		

# **General Duties**

EMT-B: When assigned performs basic emergency medical skills

EMT-I: When assigned performs emergency medical skills at an intermediate level

EMT-P: When assigned performs emergency medical skills at a paramedic level; advanced life support

# MICHAEL A. HUGHES

# **PROFILE**

Results-focused management professional offering 30+ years in emergency medical incident experience. Highly effective emergency management professional, emphasizing innovation and creativity in solving complex emergency problems. Highly trained emergency medical provider experience.

# **EXPERIENCE**

FIRE CHIEF, BOARDMAN FIRE RESCUE DISTRICT, BOARDMAN, OR. 2020-PRESENT

- Manage and supervise all aspects of the organization.
- Respond to all types of emergencies. Assume incident command when necessary.
- Emergency Medical Service Implemented emergency medical response.
- 24-hour Staffing Implemented 24-hour shift staffing.
- Financial Officer
- Fire Loss Management
- GO Bond Secured bond for new headquarters fire station and apparatus replacement.

TWIN BRIDGES FIRE DEPARTMENT, TWIN BRIDGES, MT. 2014-2016

- Responded to and mitigate a variety of medical and fire related emergencies.
- · Provide training.

BATTALION CHIEF, NOVATO FIRE DISTRICT, NOVATO, CA. - 1999-2013

- Provided supervision, leadership and training for personnel assigned to 5 decentralized ALS fire companies. 5 Engine Companies, 1 Truck/Rescue Squad and 2 Paramedic/ Firefighter Ambulances. Supervised 6 Captains, 22 on duty personnel.
- Provided oversight for the Fire Districts Mechanics Division. Replaced emergency and non-emergency vehicles. Responsible for 1/3 of operating budget. Total Budget \$22.3 million.
- Provided oversight for the relocation of a fire station and construction of a new fire station.
- Served as Training Officer.

# ATTACHMENT IV - Experience

- Assisted the Fire Chief with the overall District administration. Acted as Fire Chief in his absents.
- Fire Captain/Paramedic 2006-2008
- Fire Engineer/Paramedic 2004-2006
- Firefighter/Paramedic 1999-2004
- President Novato Professional Firefighters 2001-2008

# FIREFIGHTER/PARAMEDIC, CITY OF ESCONDIDO, ESCONDIDO, CA. - 1987-1999

- Responded to and mitigated a variety of medical and fire related emergencies. Treated and transported the sick and injured. Trained paramedic interns.
- Paramedic with the Tactical Operations Unit (AKA SWAT) Escondido Police Department.
   Executed high risk warrants, responded to barricaded subjects and hostage situations.
- Flight medic with Life Flight San Diego.

# PARAMEDIC, CITY OF SAN DIEGO, SAN DIEGO, CA — 1985-1987

 Assigned to the 9th busiest paramedic unit in the Nation. Responded to, treated and transported the sick and injured to the appropriate emergency facility or Trauma Center.

# PROFESSIONAL CERTIFICATIONS

- Chief Officer; State Fire Marshal's Office, California (Qualifications met prior to 2017 standards)
- Fire Officer (FO); Center for Public Safety Excellence
- Fire Officer; State Fire Marshal's Office, California
- Apparatus Operator; State Fire Marshal's Office, California
- Safety Officer; State Fire Marshal's Office, California
- Division Group Supervisor NorCal Team II
- Fire Prevention; State Fire Marshal's Office, California
- · Fire Investigations; State Fire Marshal's Office, California
- Fire Management; State Fire Marshal's Office, California
- Fire Command; State Fire Marshal's Office, California
- Fire Instructor; State Fire Marshal's Office, California
- Strike Team Leader; California Incident Command Certification System (CICCS)
- Swift Water Rescue; State Fire Marshal's Office, California

# ATTACHMENT IV - Experience

- Trench Rescue; State Fire Marshal's Office, California
- ICS 100, 200, 300, 400, 700 and 800
- EMT Basic: State of Oregon
- Private Pilot's License; Federal Aviation Administration (FAA)
- Class A CDL; Tanker, Doubles, Triples, Passenger and Air Brake Endorsements

# **REFERENCES**

Jeff Meston, California Fire Chief's Association, President - (775) 636-3439

Jim Lydon, City of Coronado, Fire Chief (Retired) - (415) 798-1583

Jim Hickey, Marin County Sheriff's Department, Lieutenant - (415) 473-7250

Jim Galli, Novato Fire District, Board Member. Kentfield Fire District, Battalion Chief (Retired) - (415) 515-8072

Erin Rhoades, Novato Fire District, FF/PM - Acting Engineer - (209) 743-2172



# Oregon Health Authority Emergency Medical Services and Trauma Systems

# Ambulance Service License presented to

# Boardman Fire Rescue District

License Number: 2503

911 Tatone Street Boardman OR 97818 Issue Date: 07/13/2023 Expiration Date: 06/30/2024



Pursuant to ORS 682 and OAR 250, this ambulance service license is valid unless suspended or revoked for violation of any statute under which issued, or any rule or regulation adopted by the Oregon Health Authority , EMS and Trauma Systems Program.

This license is not transferable and is restricted to the location and service listed on this license.