5E. MORROW COUNTY DEFINED BENEFIT PLAN RETIREMENT ESTIMATE POLICY

SECTION 1. PURPOSE

The purpose of the Morrow County Retirement Benefit Estimate policy is to provide the principles by which Board of Commissioner's sets to administer the retirement benefit estimates.

SECTION 2. RETIREMENT BENEFIT ESTIMATE

a. The Morrow County Retirement Plan Benefit Estimate provides an "Employee" with estimated retirement benefits under the terms of the Morrow County Retirement Plan based on an estimated retirement date.

SECTION 3. ELIGIBILITY

a. Any person regularly employed by the County and defined as "Employee" in the Morrow County Retirement Plan, Article I.5.
b. Any "Employee' within 5 years of his/her "retirement date" as defined in the Morrow Country Retirement Plan is eligible to receive a retirement benefit estimate that shall include:
    a. One estimate paid, in full, by the "Plan" within 5 years of retirement.
    b. One estimate paid, in full, by the "Plan" within 12 months of retirement.
    c. One final estimate paid, in full, by the "Plan" to calculate the retirement benefits at the "retirement date".
c. Any "Employee" is eligible to receive a retirement benefit estimate in excess of the above stated *Section 3.Eligibility.b*, at a shared cost.
    a. The "Employee' portion of shared cost is $250 for each additional estimate.

SECTION 4. REQUEST PROCESS

a. Any eligible "Employee' may request a retirement benefit estimate by sending his/her request in writing to the Morrow County Finance Director. The request must shall include:
    a. Estimated Retirement Date
    b. Current spouse or beneficiary