

**The Loop - Morrow County Transportation**  
**Special Transportation Fund (STF) • Advisory Committee Agenda**  
January 18<sup>th</sup>, 2022 at 3:00 pm

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Bartholomew Building – Lower Conference Room  
110 N. Court St. • Heppner, Or.

**1. Call to Order, Welcome and Roll Call**

Call to Order at 3:03 pm

Roll Call

Aaron Palmquist

Kerry Hawley

Debbie Ahaljani

Karen Pettigrew

George Nairns

Sheryll Bates

Katie Imes

Heidi Turrell

Absent: Stephanie Case

**2. Public Comment**

No Public Comment

**3. Approve Minutes**

**a. October 19th, 2021**

Aaron motion to approve

George 1<sup>st</sup> motion to approve Sheryll 2<sup>nd</sup> motion.

Approved: 3:06

**4. Election of Chair and Vice-Chair**

Chair: Aaron Palmquist, Sheryll 1<sup>st</sup> motion approve, George 2<sup>nd</sup>

Motion Approved

Vice Chair: George Nairns, Sheryll 1<sup>st</sup> motion to approve, Karen 2<sup>nd</sup>

Motion Approved

**5. Update -Transportation Coordinator, Katie Imes**

**a. Ridership/Drivers**

**b. Budgets**

Budgets will track State & Federal Separately.

Aaron: Label the Budget, Dial a Ride, Fixed Route, Etc

Also add Grant # to agenda items

**c. Projects:**

**i. New Round of Covid-19 Relief Funding – Hazard Pay**

Another round of COVID relief is coming to continue hazard pay.

- ii. **New Handicap Van delivered - Grant #35077**  
2021 Chrysler Voyager  
Vehicle was purchased through the STIF Fund. Partial Wrap  
Different wraps between services.
- iii. **Weekly Shopper – STF Funded**  
Weekly Shopper is doing great.  
Can we be looking into doing a Radio Advertisement?  
Debbie: Can we change the brochure, just add the destinations and not necessarily the times? The beginning of the month it takes longer at Walmart, have to pick up meds and get groceries. We can also ask other riders for their opinions with a survey card
- iv. **iTransit tablets and software installed – STIF Plan**  
Software is not working yet
- v. **Pivot Architecture Contract - Grant #35074 & STIF Plan**  
Just approved, for services for site selection and bus facilities, Facility to be located in Boardman
- vi. **RFP – Human Services Coordinated Transportation Plan Update/Rewrite - Grant #35133**  
For Human Services Coordinated Transportation Plan, Our Involvement will be very important.
- vii. **TSP update – Planning Commission Jan. 25<sup>th</sup> 2022 – STIF Plan**

## 6. Other Business

- a. **STF Committee Membership – four vacancies to be filled**  
New member Kerry Hawley, and Debbie Khaljani  
Betty Gray Retired
- b. **5310 Discretionary Grant Application – Project Recommendation – Demand Response Driver Wages**  
Drivers can have only so many hours. Fixed route will be a full time position.  
Have an applicant from Ione, waiting on results.  
Funding comes from State & Federal 5310 Grant  
Aaron – Reservation about the STF grant giving raises locks us in, Stipend bonus instead of a raise, a hiring bonus. Hazard pay is an extra \$2/hour.  
Karen – Only worry is to pay taxes on a bonus.  
Driver Wages: Hiring Bonus, Bonus every 6 months, Bonus every year?  
How do we keep our drivers, looking into incentives and bonuses?  
Look at other transportation companies, what are their wages, do they have hiring bonus's?  
5310 Grant is open to demand response drivers wage with a closing date of Feb 14<sup>th</sup>.
- c. **IIJA Funding, Infrastructure, Investment, Jobs Act.**  
Provide an Update at our Next Quarterly Meeting.

### Next Meeting:

April 20th, 2022 3pm in Irrigon at the Government Center

### Adjourn:

Meeting adjourned at 3:52